



**APPENDIX D4.
Letter Notifying Customer of Scheduled Switch Date**

Date

ABC Company
123 Any Street
Livonia, MI 12345

Re: Account Number: XXXXXXXXXXXX

Dear Customer:

(Based on indicator for Single Location or Multiple Locations)

Single	This letter is to notify you that an Alternative Electric Supplier (AES) will supply energy for your electric service located at 123 Any Street for meter number 1234567. *This is scheduled to take place on MMDDYYYY.*
Multiple	This letter is to notify you that an Alternative Electric Supplier (AES) will supply energy your electric service for the following locations:

(Note: this table below is only used when there are multiple locations/meters under one account number)

Location	Meter Number	*Scheduled Date

You have chosen Supplier XYZ

Detroit Edison will continue to be responsible for delivering the electricity to you. Therefore, any outages or other delivery problems should still be directed to Detroit Edison Customer Service at 800.477.4747.

Our records indicate that (based on indicator of D3/SLP, D4/SLP, D3/OIMS, D4/OIMS or Primary (PRIMS))

D3/SLP	the electric metered service for your location is Standard Energy Metered Service.
D4/SLP	the electric metered service for your location is Standard Energy with Demand Metered Service.
D3/OIMS	the electric metered service for your location is Optional Interval Metered Service. The monthly charge for customers on <Business Electric Service (CSB)/General Service (KCS)> rate 110 will be \$25.00. In addition, Optional Interval Metered Service has a 12-month commitment. You must continue to maintain a working telephone line to the meter for as long as you take Electric Choice service. (included if account designated as Grandfathered) Please note: This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.
D4/OIMS	the electric metered service for your location is Optional Interval Metered Service. The



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	<p>monthly charge for customers on <Business Electric with Demand Service (CSB)/Large General Service (KCS)> rate 112 will be \$20.75. In addition, Optional Interval Metered Service has a 12-month commitment.</p> <p>You must continue to maintain a working telephone line to the meter for as long as you take Electric Choice service.</p> <p>(included if account designated as Grandfathered) Please note: This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.</p>
<p>Primary/PRIMS</p>	<p>the electric metered service for your location is Primary Service. Under the terms of the Detroit Edison Retail Access Service Rider, customers with Interval Meters shall have meter reading accomplished electronically through the customer-provided telecommunication links.</p> <p>The customer is responsible for assuring the performance of the telephone line. In the event that the telephone line service at a Primary customer location is out for three consecutive months, the customer's retail access service may be terminated and the customer may be transferred to service under Detroit Edison's full requirement tariffs subject to the provisions of Section 5.3.</p>

(Paragraph based on the billing option selected by the Alternate Energy Supplier (AES)):

<p>Complete Billing</p>	<p>Your AES has requested that Detroit Edison bill you on their behalf. Therefore, your Detroit Edison bill will provide itemized detail for both your distribution charges and your energy charges. You will pay the total amount of the bill to Detroit Edison, who will then forward the portion of the payment due to Supplier XYZ.</p>
<p>Separate Billing</p>	<p>Your AES has chosen to bill you directly for your energy usage. Detroit Edison will bill you separately for the distribution charges.</p>

If you have questions regarding this, please contact <Detroit Edison Electric Choice Customer Support at <CSB 888.235.3535> or <KCS 888.235.3535> **OR** <Account Manager> at <account manager phone>.

Sincerely,

Electric Choice Customer Support

*Please note, your schedule date(s) could vary.