



**APPENDIX D7.  
Letter Notifying Customer of AES Switch Date**

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Date

ABC Company  
123 Any Street  
Livonia, MI 12345

Re: Account Number: XXXXXXXXXXXX

Dear Customer:

(Based on indicator of Single Location or Multiple Locations)

Single	This letter is to notify you that your current Alternative Electric Supplier (AES, listed below) will no longer be your energy service provider for your electric service located at 123 Any Street for meter number 1234567. *Your new AES will be your energy service provider as of XXDDYYYY.*
Multiple	This letter is to notify you that your current Alternative Electric Supplier (AES, listed below) will no longer be your energy service provider for your electric service. Your new AES (listed below) will be your energy service provider for the following locations.

*(Note: the table below is only used when there are multiple locations/meters under one account number)*

Location	Meter Number	*Scheduled Date

Previous AES:       Supplier ABC  
New AES:            Supplier XYZ

Our records indicate the following: (based on indicator of Primary (PRIMS), D3 (OIMS), D4 (OIMS), D3/SLP or D4/SLP, OIMS to SLP or SLP to OIMS)

Primary	<p>You have primary service at your location.</p> <p>Under the terms of the Detroit Edison Retail Access Service Rider, customers with Interval Meters shall have meter reading accomplished electronically through the customer-provided telecommunication links.</p> <p>The customer is responsible for assuring the performance of the telephone line. In the event that the telephone line service at a <b>Primary customer location</b> is out for three consecutive months, the customer's retail access service may be terminated and the customer may be transferred to service under Detroit Edison's full requirement tariffs subject to the provisions of Section 5.3.</p>
D3 (OIMS)	<p>You have Optional Interval Metered Service.</p> <p>The monthly charge for Optional Interval Metered Service for customers on &lt;Business Electric Service (CSB)/General Service (KCS)&gt; rate 110 is \$25.00. In addition, Optional Interval Metered Service has a 12-month commitment.</p> <p>You must continue to maintain a working telephone line to the meter for as long as you take Electric Choice service.</p>

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	(include if account designated as Grandfathered) <b>Please note:</b> This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.
D4 (OIMS)	<p>You have Optional Interval Metered Service.</p> <p>The monthly charge for Optional Interval Metered Service for customers on &lt;Business Electric with Demand Service (CSB)/Large General Service (KCS)&gt; rate 112 is \$20.75. In addition, Optional Interval Metered Service has a 12-month commitment.</p> <p>You must continue to maintain a working telephone line to the meter for as long as you take Electric Choice service.</p> <p>(include if account designated as Grandfathered) <b>Please note:</b> This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.</p>
D3/SLP	You have Standard Energy Metered Service.
D4/SLP	You have Standard Energy with Demand Metered Service.
OIMS to SLP D/3	<p>Your electric metered service will change from Optional Interval Metered Service to Standard Energy Metered Service. At the time of your change to Standard Energy Metered Service from Optional Interval Metered Service, you will have completed XX months of the 12-month commitment on Optional Interval Metered Service.</p> <p>(include if XX months remaining is greater than 0) You will be subject to the monthly charge for up to XX months, which represent the balance of your 12-month term.</p> <p style="text-align: center;">OR</p> <p>(include if months remaining equals 0) You have completed your Optional Interval Metered Service term.</p>
OIMS to SLP/D4	<p>Your electric metered service will change from Optional Interval Metered Service to Standard Energy with Demand Metered Service. At the time of your change to Standard Energy with Demand Metered Service from Optional Interval Metered Service, you will have completed XX months of the 12-month commitment on Optional Interval Metered Service.</p> <p>(include if XX months remaining is greater than 0) You will be subject to the monthly charge for up to XX months, which represent the balance of your 12-month term.</p> <p style="text-align: center;">OR</p> <p>(include if months remaining equals 0) You have completed your Optional Interval Metered Service Term.</p>
SLP/D3 to OIMS	<p>Your electric metered service will change from Standard Energy Metered Service to Optional Interval Metered Service. This change will take place after you are in-service with your new AES, scheduled as of MMDDYYYY.</p> <p>As a result of your change to Optional Interval Metered Service, you will need to have an interval meter with a working phone line installed at your location, in accordance with the terms of the Detroit Edison Retail Access Service Rider. If you already have an interval meter, a new one may not be required. If a new meter is required, Detroit Edison will need to install it before you go to service with your new AES. In addition, you will need to have a telephone line hooked up to that meter. During this time, you will remain on Standard Energy Metered Service, until Detroit Edison has visited your location to perform required meter work and has verified successful communication from the meter to Detroit Edison's data collection systems.</p>

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	<p>The monthly charge for Optional Interval Metered Service for customers on <a href="#">&lt;Business Electric Service (CSB)/General Service (KCS)&gt;</a> rate 110 is \$25.00. In addition; Optional Interval Metered Service has a 12-month commitment.</p> <p><a href="#">(include if account designated as Grandfathered)</a> <b>Please note:</b> This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.</p> <p>Please refer to the enclosed "What You Should Know" to learn about special meter and meter reading requirements as well as your responsibility to provide a phone line. You must notify Detroit Edison at 1-888-235-3535 when it is properly installed and working.</p>
<p><a href="#">SLP/D4 to OIMS</a></p>	<p>Your electric meter service will change from Standard Energy with Demand Metered Service to Optional Interval Metered Service. This change will take place after you are in-service with your new AES, scheduled as of <a href="#">MMDDYYYY</a>.</p> <p>As a result of your change to Optional Interval Metered Service, you will need to have an interval meter with a working phone line installed at your location, in accordance with the terms of the Detroit Edison Retail Access Service Rider. If you already have an interval meter, a new one may not be required. If a new meter is required, Detroit Edison will need to install it before you go to service with your new AES. In addition, you will need to have a telephone line hooked up to that meter. During this time, you will remain on Standard Energy Metered Service, until Detroit Edison has visited your location to perform required meter work and has verified successful communication from the meter to Detroit Edison's data collection systems.</p> <p>The monthly charge for Optional Interval Metered Service for customers on <a href="#">&lt;Business Electric with Demand Service (CSB)/Large General Service (KCS)&gt;</a> rate 112 is \$20.75. In addition, Optional Interval Metered Service has a 12-month commitment.</p> <p><a href="#">(include if account designated as Grandfathered)</a> <b>Please note:</b> This service charge will be waived for customers who had interval meters installed for Electric Choice Service prior to December 18, 2006.</p> <p>Please refer to the enclosed "What You Should Know" to learn about special meter and meter reading requirements as well as your responsibility to provide a phone line. You must notify Detroit Edison at 1-888-235-3535 when it is properly installed and working.</p>

[\(Paragraph based on the billing option selected by the Alternate Energy Supplier \(AES\)\):](#)

<p><a href="#">Complete Billing</a></p>	<p>Your AES has requested that Detroit Edison bill you on their behalf. Therefore, your Detroit Edison bill will provide itemized detail for both your distribution charges and your energy charges. You will pay the total amount of the bill to Detroit Edison, who will then forward the portion of the payment due to <a href="#">«AES»</a>.</p>
<p><a href="#">Separate Billing</a></p>	<p>Your AES has chosen to bill you directly for your energy usage. Detroit Edison will bill you separately for the distribution charges.</p>

Detroit Edison will continue to be responsible for delivering the electricity to you. Therefore, any outages or other delivery problems should still be directed to Detroit Edison Customer Service at 800.477.4747.

If you have questions regarding this, please contact [<Detroit Edison Electric Choice Customer Support at <CSB 888.235.3535> or <KCS 888.235.3535> OR <Account Manager> at <account manager phone>](#).

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Sincerely,

**Electric Choice Customer Support**

\*Please note, your scheduled date(s) could vary.